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## Policy on Establishing Senate Academic Policies and Procedures

follow the requirements outlined in this document and in the associated Procedures for drafting, approving, revising and withdrawing Senate Academic Policies and Procedures.

#### II. DEFINITIONS

Senate Academic Policy: An official Senate directive that:

- provides guiding or governing principles to be followed in carrying out the academic activities of the University;
- establishes key requirements and responsibilities;
- has broad application throughout the University; and
- is approved by the Senate.

**Procedures:** 

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# III. POLICY

## 1. General

1.01 Senate Academic Policies shall be:

- presented in a common format;
- formally approved by the Senate;
- maintained by the University Secretary and accessible to all interested parties upon request to the University Secretariat and electronically on the University's website,

Responsible Committee.

## 4. Policy Revocation

- 4.01 Policies may be revoked with the approval of the Senate.
- 4.02 Procedures associated with a Senate Academic Policy may be removed with the approval of the Officer(s) Responsible for Procedure.

## 5. Consultation

5.01 Those responsible for the development or amendment of Senate Academic Policies and Procedures shall engage in timely and