



POLICY 6.6 – Vacation, Statutory Holidays and Personal Days

Policy Category: Personnel

Subject: Vacation, Statutory Holidays and Personal Days

Approving Authority: Board of Governors

Responsible Officer: Vice-President, Operations and Finance

Responsible Office: Human Resources

Related Procedures: [Administrative Procedures for Vacation, Statutory Holidays and Personal Days](#)

Related University Policies:

Effective Date: November 1, 2018 (revised September 24, 2019)

Supersedes: June 20, 2013; July 1, 2013

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- d) Upon completion of 19 full years of continuous employment at the rate of 2.08 working days per calendar