



Senate Committee on Academic Curriculum and Awards (ACA)

Effective Date: July 1, 2022

Supersedes: June 5, 2020; September 2018; July 2014

Date of Next Review: Spring 2024

The primary responsibilities of the Senate Committee on Academic Curriculum and Awards (ACA) are to:

- review proposals for new academic programs and changes to existing programs;
- review proposals for new undergraduate courses or changes to existing undergraduate courses;
- appraise cyclical reviews of academic programs;
- review the academic content of agreements with external institutions, and
- approve the establishment of terms of reference for student scholarships, medals or awards, for recommendation to the Board of Governors.

The Senate Committee on Academic Curriculum and Awards (ACA) has under its jurisdiction the following subco

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Associate Vice-President (Equity, Diversity & Inclusion)
USC Vice-President (University Affairs)
SOGS Vice-President (Academic)

Ex officio (non-voting):

University Registrar
University Secretary

Observers (non-voting):

Appointed on a one-year rotational basis:

One Academic Counsellor (and an alternate) from the faculties with first-entry programs

One administrative representative (and an alternate) from the pool of individuals managing second-entry programs.

The Committee shall elect a Chair and a Vice-Chair annually from among the members elected by Senate.

GENERAL PROCESS FOR SENATE COMMITTEES

Quorum: As set out in Senate By-Law VI.11.(a), quorum shall be one-half of the voting members, including at least one-half of the elected or appointed members, during September to May, and one-third of the voting members, including one-third of the elected or appointed members, during June, July and August.

Quorum September to May: 11 members, including 7
elected/appointed