

University Research Board (URB)

Effective Date:	July 1, 2021
Supersedes:	June 5, 2020; July 2017; March 2011
Date of Next Review:	Spring 2024

TERMS OF REFERENCE

The University Research Board is advisory to the Vice-President (Research) and is the chief forum within Senate for critical appraisal and coordination of long-term strategic planning relating to research, scholarship and creative activity and oversight of research policies, practices and procedures. Within this broad planning context, it has specific responsibilities as follows:

1. The Board assists the Vice-President (Research) in the development of long-term research plans, that are representative of the diversity of scholarship at Western, and the review of draft plans prior to submission to Senate. The Board also assists the Vice-President (Research) in monitoring research performance within the framework of those plans.
2. The Board identifies key research-related issues for review and consideration including issues that reflect the breadth and depth of Western's research community and provides comment on initiatives and programs which will develop and promote research integrity and the conduct of quality research in a scholarly environment.
3. The Board provides advice and support with respect to communication of research strategies.
4. The Board receives and reviews the annual report of the Vice-President (Research) which may include current research priorities, collaborative and cross disciplinary initiatives, community based research partnerships, developments relating to scholarship and funding research opportunities, Western's positioning as a national and international research institution, and the academic underpinnings of current and future research initiatives for Western, and advises on its content and presentation before forwarding it to Senate for information and discussion.

- Two graduate students
- Two postdoctoral representatives
- One senior member of administrative staff serving in a leadership position with a research focus

One Associate Dean (Research) elected by the Associate Deans (Research)

One Dean of a faculty/school appointed by the Vice-President (Research)*

One member of faculty appointed by the Vice-President (Research) to further promote a diverse representation of researchers*

Ex officio (voting):

- Vice-President (Research)
- Provost & Vice-President (Academic)
- The Associate Vice-Presidents (Research)
- Vice-Provost (Graduate and Postdoctoral Studies)
- Vice-Provost and Associate Vice-President (International)
- Vice-Provost and Associate Vice-President (Indigenous Initiatives)
- Associate Vice-President (Equity, Diversity & Inclusion)

Ex officio (non-voting):

- Director, Animal Care & Veterinary Services and University Veterinarian
- Executive Director, WORLDiscoveries
- Executive Director, Western Research
- Director, Research Ethics and Compliance
- University Secretary

The Chair of the Board shall be the Vice-President (Research). The Board shall elect a Vice-Chair annually.

*the terms of the appointed members are two years, renewable twice

GENERAL PROCESS FOR SENATE COMMITTEES AND BOARDS

Quorum: As set out in Senate By-Law VI.11.(a), quorum shall be one-half of the voting members, including at least one-half of the elected or appointed members, during SeptemberSB Vicct Mmic10 (m)3 (b)1g Sept18002 Tw 17.4

