

WESTERN AWARDS FOR EXCELLENCE IN TEACHING

A. A List of the Annual Awards for Excellence in Teaching

A total of seven awards are available annually in four categories:

- Up to six awards may be distributed among the Edward G. Pleva the Angela Armitt A Part-Time Faculty. If in any year th Robinson Award, up to five award categories combined.
- One additional award may be give in Technology-Enhanced Teaching

1. The Edward G. Pleva Award for Excellence in Teaching

All continuing members of full-time* faculty who are either Limited Term or Tenured at the University and its Affiliated University Colleges are eligible for nomination. Previous recipients of this award are ineligible for re-nomination. The University Awards for Excellence in Teaching were created in 1980-81. In 1987, the awards were named in honour of Edward Gustav Pleva, Western's first geography teacher in 1938. Dr. Pleva was Head of the Department of Geography from the time it was established in 1948 until 1968. He has received a number of teaching awards for his contribution to the development of modern geographical education in Canada at all levels. His special area of interest is the Great Lakes region.

Dr. Pleva has acknowledged that, "Teaching has always been central to my career. My only claim to recognition rests in the relationship I have with the thousands of geography students in the classes I taught. I appreciate the many awards, including the Massey Medal, I have received as a teacher. In my opinion teaching is one of the highest callings."

* For the purposes of this award, Clinical Academics appointed under Conditions of Appointment for Physicians (2018) are eligible for nomination.

2. The Angela Armitt Award for Excellence in Teaching by Part-Time Faculty

The award for excellence in teaching by part-time faculty was established at Western in 1989-90. It is to be awarded based on evidence of continued outstanding contributions to the academic development of students.

All part-time** members of faculty of the University and its Affiliated University Colleges are eligible for nomination for the award. Previous recipients of the award are ineligible for re-nomination.

Award recipient(s) will receive a medal and commemorative scroll. In addition, award recipients' names will be inscribed on a plaque which will be displayed in a prominent location in the University.

In 2003, the award was renamed in honour of Angela Mary Armitt (BA'36, MA'67, LLD'87), a champion of life-long learning, and Western's first Dean of the Faculty of Part-Time and Continuing Education. In addition to her honorary degree from Western in 1987, York University conferred a Doctor of Laws upon her in 1975 as "one of education's best ambassadors." A much-loved administrator, she was dedicated to helping others achieve their university degrees and she travelled to the many extension centres where adult students were able to work towards a university degree on a part-time basis. She described herself as, "the first travelling saleswoman extolling the virtues of a degree from Western."

** For the purposes of this award, a part-time faculty member is one who held an academic appointment to teach at least one full (1.0 or equivalent) degree-credit course offered by Western or an Affiliated University College during the fiscal year (May 1 through April 30) preceding nomination, and was not a regular full-time faculty member, visiting faculty member, or graduate teaching assistant during the fiscal year (May 1 – through April 30) preceding nomination.

3. The Marilyn Robinson Award for Excellence in Teaching

In 1996-97, this award for excellence in teaching was established at Western to be awarded based on evidence of outstanding contributions in the area of classroom, laboratory, or clinical instruction.

All continuing members of full-time faculty who are either Limited Term or

Award recipient(s) will receive a commemorative scroll. The award recipient will also be presented with an item that is emblematic of Marilyn's

or graduate teaching assistant during the fiscal year (May 1 – through April 30) preceding nomination.

The award winner will receive a medal and commemorative scroll. The award recipients' names will be also inscribed on a plaque, displayed in a prominent location in the University. Each winner's achievement will be captured as an on-line video and profiled on the Western Award for Innovation in Technology-Enhanced Teaching microsite maintained by the Centre for Teaching and Learning.

B. The Awards Committee (SUTA)

The Senate Committee on University Teaching Awards (SUTA), will consider the nominations. Wherever possible, SUTA seeks a consensus regarding the awards on the basis of the materials contained in dossiers submitted to the University Secretariat. The Chair of SUTA and the University Secretariat are willing to provide informal advice on the preparation of dossiers.

C. Nomination Procedure (All Categories)

Nominations may be initiated by an individual or group, including students, alumni, fellow faculty members, Deans, and Department Chairs. However, all nominations should be submitted by the primary nominator(s) through the Dean of the nominee's Faculty or School, or President of the nominee's Affiliated University College. The Dean or President is ultimately responsible for the compiling of the nomination dossier and for forwarding the electronic copy as one PDF file to the University Secretariat no later than January 15. See additional information below about formatting of the electronic dossier in Section D. Regardless of who initiates the nomination, consultation with other relevant parties, including the Faculty's or Department's Awards Committee, is strongly advised.

Nominators are encouraged to view dossiers of previously successful nominees. Electronic dossiers from the previous three years can be accessed by submitting a request for access to the University Secretariat, contingent upon the contents of those files containing statements to permit public access to the University Secretariat.

The

primary nominator(s) and from the Dean – the following statement should be included with “do” or “do not” clearly indicated:

I do/do not grant permission for my letter to be included in the dossier if the nominee agrees to release the dossier for general viewing through the University Secretariat.

The nominator(s) is(are) responsible for ensuring that this statement is clearly shown in **all letters** included in the nomination dossier (i.e., letters for items 1, 2, 5 and 6 below).

5. Letters from Peers and Colleagues (not to exceed ten pages in total):

Such letters can provide valuable information about the nominee's commitment to teaching, academic standards and general reputation among colleagues and students. **Up to six** letters may be included.

6. Letters from students (not to exceed ten pages in total):

Thoughtful letters from current and former students are helpful. In particular, letters from former students who can look back on their university careers and assess the nominee in a broad context are especially valuable. Student "petitions" of the type hung up in a department office or a laboratory

5. Letters from Peers and Colleagues (not to exceed four pages in total):

Letters should deal specifically with the impact, scale and creativity of the technological innovation. Up to **two** letters may be included.

8. Teaching materials (not to exceed ten pages in total):

Do not include copies of teaching or course materials but rather assessments of the educational materials. This could include excerpts or summaries of the teaching materials accompanied by comments or reviews of the materials that were prepared by colleagues, publishers, or others in a position to evaluate the materials' effectiveness. The impact or breadth of use of these materials should be indicated.

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9. Release Statement for

E. The 12 Factors to be Considered by SUTA – Pleva, Robinson and Armitt Awards

Twelve criteria are listed below with explanatory notes that have been added by SUTA. The Committee gratefully acknowledges its indebtedness to the Ontario Confederation of University Faculty Associations and 3M for assistance provided by their Guidelines for Teaching Awards ()Tj4 0 (a66.2w 0.24 023004 Tw

answer questions, concern for student progress, etc.

4. Graduate student and thesis supervision:

If the nominee's workload includes teaching or supervising graduate students, SUTA regards evidence of excellence in mentoring as important in a nomination. The evidence often takes the form of letters from present or former graduate students or colleagues but also includes measures of student success (e.g., academic awards, publications, conference presentations, successful applications for positions related to the area of study, etc.).

5. Course design:

Evidence for excellence goes beyond creating or modifying course content. This includes creating innovative course structures, learning activities (including community engaged learning), assessments, or on-line learning experiences to deepen student learning, provide opportunities for students to apply their newly learned skills or engage in discovery. Designing, implementing or incorporating novel course components is important, as is creativity. The number of courses taught is less important than the impact the instructor has had on course design.

6. Curriculum development:

This is a longer term process than course design. It involves an ability to recognize a need (either for new subjects or for revisions of existing subjects) and the ability to integrate its parts into a workable and acceptable sequence of courses or study units. This may include membership on curriculum, undergraduate or graduate education committees at Western, but the nominee's specific role in achieving the outcome should be made clear. It also includes de-colonizing the curriculum of a discipline or incorporating international perspectives throughout an undergraduate program. Excellence is measured by the success of the resulting academic modules or programs, both in terms of student interest and enrolment, and in career trajectories of the graduates.

7. Educational materials development: 12 (sa) 12 (s) [12 (ssa) 1c-5 (c) 4 (I638 0 Tdh-0.0

- a. The degree to which the transformation is a novel approach or new application of the technology.
- b. Evidence that the innovation's implementation fostered new models of teaching practice.